

Getting Started

The first software of its kind in the world, My Style Wedding™ offers a complete set of powerful yet easy-to-use tools to help you make your dream wedding come true.

With My Style Wedding you can:

- Use worksheets to organize and track information.
- Keep on track with your own task checklist and timeline.
- Print labels, envelopes and table cards.
- "Live" your wedding in both 2D and 3D.

This quick guide gives you a great start to using all the powerful features of this unique software.

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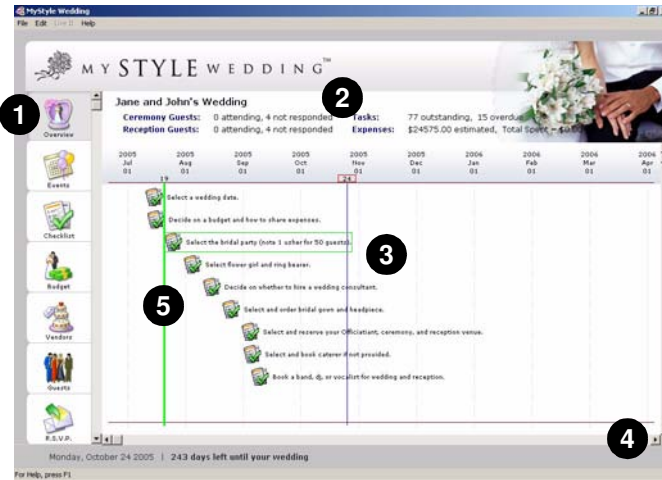
WEDDING SETUP WIZARD

- 1 When you use My Style Wedding for the first time, it will open with the Wedding Setup Wizard. To start, enter the names of the bride and groom.
- 2 Select the date, time and theme of the ceremony and reception. This information is used to create the scenes of your wedding.
- 3 Click 'Finish' to end the Wedding Setup Wizard and go to the Overview screen and timeline.

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OVERVIEW

The **Overview** screen provides a quick glance at all the major details of your wedding. Tasks are set out in a timeline that is based on the date of your wedding.



- 1 To access the **Overview** screen — or any section of the program — click the appropriate icon on the left side of the screen.
- 2 The **summary information** at the top of the screen updates constantly as you enter information on other screens. This includes RSVP details, tasks to be completed, budget estimates and spending to date.
- 3 The **timeline** tells you what tasks you need to complete before the big day. Most tasks are listed for you but you can add others on the Checklist screen.
- 4 Use the **slider bars** at the right side and bottom of the timeline to move through tasks and dates.
- 5 Hovering your cursor over a **task** displays a note recommending the **date** for completing the task.
- 6 Clicking on a task displays the **Task Details** dialog, where you can edit task details, or check off a task as completed.

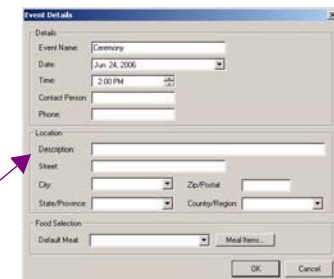
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EVENTS

The **Events** screen lists the details of your ceremony and reception. On this screen you can edit and print event details, and add more events if you like.



- 1 Click the **Events** icon on the left side of the screen.
- 2 Click **Edit** at the top of the Events **window** to change the details of a selected event, and click **Add** to add more events such as Bridal Showers, Bachelor Parties and Rehearsal Dinners.
- 3 Click **Print** to print the event list, complete with major details.



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CHECKLIST

The **Checklist** screen contains a handy list of pre-defined tasks and recommended times for completing each task. You can add, edit and delete tasks to suit your needs. These tasks also appear in the timeline on the **Overview** screen.

1 Click the **Checklist** icon on the left side of the screen.

2 Click **Edit** to edit the details of a selected task, or click **Add** to add more tasks to the list.

In the **Task Details** dialog you can specify the task's location, person responsible, vendor information, and time frame.

3 Click **Print** to print the checklist.

4 To mark off a task as completed, click in the appropriate check box in the **Completed** column.

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BUDGET & VENDORS

The **Budget** screen contains pre-defined items and estimated costs. You can add and edit items and estimates to create a personalized budget. As you make purchases you can enter them on the Budget screen to keep track of your spending.

1 Click the **Budget** icon on the left side of the screen.

2 The initial screen displays a summary of all budget categories. Double-click any category to see individual items like 'Bridal Gown' under 'Fashion'.

3 Click **Add** or **Edit** to access the **Budget Item Details** dialog box, where you can enter cost and payment information.

4 Click the **Vendors** icon on the left side of the screen. Double-click any entry to specify the vendor's name, address, and website link.

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GUESTS

Using the **Guests** screen you can create a list of invitees and record their contact information. The guest list is automatically linked to other tools in the program, such as RSVPs and Stationery.



- 1 Click the **Guests** icon on the left side of the screen.
- 2 Click **Add** to add a guest to the list. Click **Import** to import contacts from your Microsoft® Outlook® address book, or from any CSV file.
- 3 Click **Edit** to access the **Guest Party Details** dialog box, where you can enter companions, children and contact information, and specify the events to which each guest is invited. This information determines the look of your guests in 3D scenes, showing them as adults, teens or children, males or females.
- 4 Click **Print** to print the guest list.
- 5 Click **Export** to copy the guest list to a CSV file for sharing.



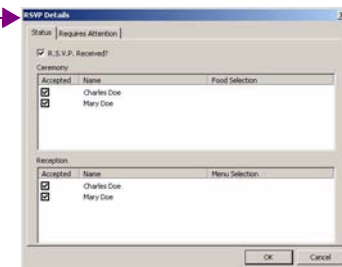
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RSVPs

The **RSVP** screen displays a list of your guests, lets you specify whether or not an RSVP has been received from each guest, and whether or not the guest has accepted the invitation. The total number of people attending your wedding is displayed on the **Overview** screen.



- 1 Click the **RSVP** icon on the left side of the screen.
- 2 Click **Edit** to enter a guest's response in the **RSVP Details** dialog box.
- 3 When entering a guest's RSVP details, you can specify a meal selection. If the guest needs special attention, you can enter pick-up, drop-off and accommodation information.



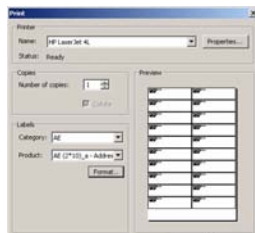
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STATIONERY & GIFTS

Using the handy **Stationery** tool you can print custom envelopes, labels and table cards — great for sending out invitations and thank-you cards as well as organizing your guest seating. You can use the **Gifts** screen to keep track of the gifts you've received.



- 1 Click the **Stationery** icon on the left side of the screen. Your guest list appears.
- 2 From the drop box, select **Envelopes, Labels** or **Table Cards**.
- 3 Click **Print** to select your print options and begin printing.



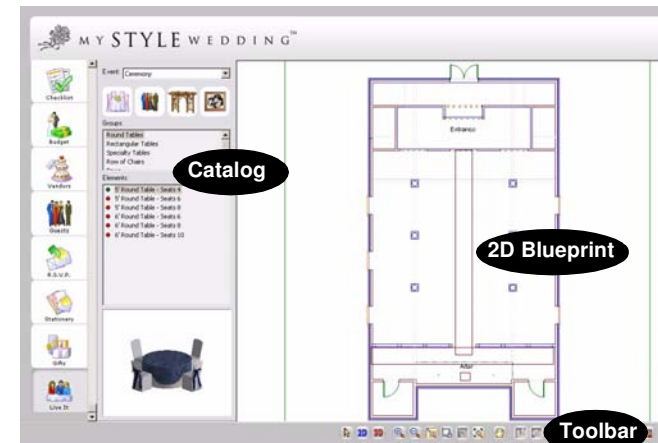
- 4 To keep track of received gifts, click the **Gifts** icon on the left side of the screen.
- 5 Click **Add** to note a gift, its giver, whether you are keeping the gift or returning it, and whether you have sent a thank-you card.
- 6 You can edit, delete and print gift entries on the **Gifts** screen.



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LIVE IT

As you enter **Live It** mode, be prepared for an incredible experience. Here you can view 2D blueprints of your event venues for ease of planning, and bring them to life in spectacular, full-color 3D. Customize each scene to create a wedding that is truly your style.



- 1 Click the **Live It** icon on the left side of the screen.
- 2 To switch to a different event scene, select the event from the **Event** drop box at the top of the Catalog panel.
- 3 The **Catalog** contains a wide variety of objects that you can insert in your plan.
- 4 Objects in the catalog are sorted into four categories. To access each category, click the appropriate **icon** at the top of the catalog.



Click to insert tables, chairs, benches and pews.



Click to insert 3D people that represent your guests.



Click to add 3D decorative objects, such as a column or chandelier.



Click to add photos of people and objects.

- 5 To **insert an object**, select it in the Catalog, then move your pointer and the object into the drawing window. Position the object where you want it, then click to drop it into place.
- 6 When you're finished inserting an object, right-click and select **Finish** from the pop-up menu.
- 7 Use the **Zoom** buttons on the toolbar at the bottom of the screen to zoom in and out.

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LIVE IT — EVEN MORE!

When in **Live It** mode, you can instantly switch from a 2D view to a thrilling 3D view. You can then walk around your scene and view details from any angle. You can also customize and personalize each venue as much as you like.



- 1 Click the **3D** button on the lower toolbar. To change the view, simply click and drag the red squares in the Camera Control panel. The view updates instantly.
- 2 To **navigate** around the scene in real-time, use the navigation buttons on the lower toolbar.
- 3 To apply a different color or texture to an object, click the **Materials Paintbrush** button on the toolbar, make a selection from the extensive materials list, then click on the object.
- 4 To closely copy your actual venues you can move, rotate, copy and delete objects, including walls, doors and windows. Click on an object to select it, then right-click to display an **Edit** menu. For more information on this incredible tool, consult our extensive training aids.

All the help you need can be found on the Help menu and at mystylewedding.com. Check mystylewedding.com for updates and exciting new products.

Dream It. Plan It. Live It.